

DEPARTMENTAL DATA SHEET

DDO Code Class of Pension

Employee No Mobile No

Name

First name	Middle Name	Last Name	Sex	M	F
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Designation Group/Class

a) Address Before Retirement	
Village :	P.O.
District:	PIN No:
State:	e-mail:

b) Address After Retirement	
Village :	P.O.
District:	PIN No:
State:	e-mail:

Department

Place of Retirement

DDO Name & Address
 Telephone No
 Mobile No

T.O. for Pension T.O. for DCRG

Bank Details

a) Name of Bank
 b) Name of Branch
 c) Bank A/c. No.
 d) IFSC Code

GPF Account No. PAN No. Aadhaar No.

Date of Birth	Date of Appointment	
Date of Commencement of Pensionable Service	Date of Retirement/Death	

Date of Medical Certificate invalidating Government Servant
 Date of lodging FIR in absconding cases

	Year	Months	Days
Gross Service			
50% Contingent Service			
Non-Qualifying Service			
Weight age			
Net Qualifying Service			

Average Emoluments	Last Pay drawn	
Non-practicing Allowance	DA/DP	
Other Allowances	Total of Pay & other allowances	

Family Details:

Name	Relation	Date of Birth	Status(Married/Unmarried /Physical Handicapped)	Date of Marriage

Date of Confirmation in Service

Provisional Pension Sanctioned

Provisional DCRG Sanctioned

Outstanding Government Dues :

HBA (Rs.)	Motor Car(Rs.)	License fee of Govt. Quarter(Rs.)	Others(Rs.)

Date of Submission of Pension Paper

Signature of the Competent Authority