

महालेखाकार का कार्यालय (लेखा एवं हक) ,त्रिपुरा ,अगरतला

OFFICE OF THE ACCOUNTANT GENERAL (A&E), TRIPURA, AGARTALA.

Phone: (0381) 2353905, 2350054, 2359217

Fax : (0381) 2354749, E-mail: agaetripura@cag.gov.in.

No. Rec/A&E/AMC/Computer & Peripherals/2016-17/349

Dated, 13/11/2017

To

Sub :- AMC of Computer hardware & peripherals.

Sir,

I am directed to request you to submit rate quotations for AMC of Computer Hardware & Peripherals as per enclosed Notice Inviting Quotations(NIQ) as this office likes to cover the same under AMC for 1(one) year as per the terms and conditions enclosed.

It is requested to submit quotations of the same to this Office Tender Box to be placed in the chamber of Sr. AO/Record on or before 20/11/2017 upto 5PM. The received quotation will be opened on the on 22/11/2017 at 5.30PM in the chamber of Sr. AO/Record. Interested parties are requested to attend sharp at 5.30PM on the day of opening of quotations. For further enquiry, if any, you may contact to Sri Pradip Kr. Nandi, DP, M-09436167440 or Sri Jhantu Das Gupta, Sr. DP, M-09436495330 or Sri Bikas Pal, Sr. Acctt. M-09436139566.

Encl :- As stated above.

Yours faithfully,
Sd/-
Sr. Accounts Officer/Rec.

महालेखाकार का कार्यालय (लेखा एवं हक) ,त्रिपुरा ,अगरतला

OFFICE OF THE ACCOUNTANT GENERAL (A&E), TRIPURA, AGARTALA.

Phone: (0381) 2353905, 2350054, 2359217

Fax : (0381) 2354749, E-mail: agaetripura@cag.gov.in.

NOTICE INVITING QUOTATION(NIQ)

Sub :- Sealed quotation for Annual Maintenance Contract for one year for Computers Hardware's/Peripherals.

Sealed quotations in the following format are invited from the reputed Computer firms/Computer Service Provider for Annual Maintenance Contract (AMC) for one year for the following computer Hardware's/Peripherals with certain Terms & Condition(enclosed).

Sl. No.	Name of the particulars	Specification	Name of manufacturer and Model No.	No of particulars ***	Remarks if any
1	Personal Computers (PCs) with monitor	Processor- Intel® Core™ i5-4570 CPU @ 3.20GHz, RAM 4GB, Hard disk-500GB, System=64 bit Os, x64-based processor, Windows 8.1Pro, 47CM(18.5") HP Monitor Sl. No. SGH439R5L2, SGH439R5LR, SGH439R5LK, SGH439R5L9, SGH439R5LP, SGH439R5KX, SGH439R5LV, SGH439R5LM, SGH439R5LF, SGH439R5KQ, SGH439R5K8, SGH439R5LS, SGH439R5KC, SGH439R5KR, SGH439R5KZ, SGH439R5LG, SGH439R5LQ, SGH439R5KK, SGH439R5LW, SGH439R5L6, SGH439R5LH, SGH439R5KL, SGH439R5L1, SGH439R5RQ, SGH439R5KG, SGH439R5KP, SGH439R5LJ, SGH439R5LC, SGH439R5L8, SGH439R5LT, SGH439R5KF, SGH439R5L3, SGH439R5KY, SGH439R5LO, SGH439R5KN, SGH439R5L5, SGH439R5L4, SGH439R5KV, SGH439R5KJ, SGH439R5LL.	Model HP Elite Desk 800GI	40	
5	Printer	Multifunctional color laser printer Sl. No. TWY03617	Canon Image Class MF-729Cx	1	

*** No of items mentioned are indicative in nature and final quantity for each particular will be communicated at the time of award of AMC.

Rates are to be quoted legibly strictly as per following format duly accepted the terms and condition mentioned below:-

Sl. No.	Name of the particulars	Specification & name of manufacturer	No. of particulars	AMC charge for each items in Rs.	Total Amount in Rs. (inclusive of all taxes)	Remarks (if any)
1.	Personal Computers (PC) with monitor					
4	Multifunctional Color Laser Printer					
	Total Amount ***				***	

I, Sri _____ (name and designation) on behalf of _____ (name of the firms), declare that the terms and conditions mentioned in the Notice are acceptable by us.

Authorized signatory of the firm
(Vendor)

Terms and Conditions:-

1. **Payment towards AMC shall be made on 30% in advance and rest 70% after satisfactory completion of contract period.**
2. **AMC will be terminated at any point of time by the office if service provided by the vendor is not satisfactory. The decision taken by this office, in this regards shall be final and conclusive.**
3. For all the items/particulars mentioned under Sl. No. 1 to 2 AMC will preferably be awarded to a single vendor only.
4. Amount quoted towards AMC of each items with spare parts should be inclusive of all taxes.
5. The contract will be valid for 1 (one) year from the date of award of the contract. However, it can be considered for further period on mutual agreement.
6. As soon as the problem is reported, the corrective measures shall be taken immediately by the vendor. All Problems will be reported to the firm or their service engineer over phone/mail/post/fax. Repairing of the computer over phone will not be accepted by this office.
7. **All the problems if not major, should be rectified within 2 (two) working days after reporting. The reporting will be made through phone/email/fax/post.**
8. **In case of major problem, the vendor will have to make alternative/standby arrangement immediately.**
9. **If the problem is not rectified within reasonable time, i) this office shall have the right to get rectified the problem from other vendors and expenditure incurred thereon shall be borne by the AMC vendor or from their pending/next bill ii) Panel interest @ 1.5% may be charged for the days for the idle machine if alternative/standby arrangement is got made by vendor or if unable to repair the same. The decision in this regard, taken by this office shall be final and binding to the AMC vendor.**
10. The components/parts used by the vendor should be authentic and original.
11. All bills raised by the vendor towards AMC charges shall be given in triplicate.
12. Taxes (at source) will be deducted as per applicable rules.
13. Service personal of the AMC vendor may visit the office and inspect the item under AMC at least once in a fortnight to ensure preventive maintenance.

Following additional information should be provided by firms.

- 1) List of qualified engineers stationed/posted at Agartala with mobile phone no.
- 2) List of customer at Agartala to whom the AMC service is being provided with their satisfaction during last 3 years.

***** AMC will be awarded on the basis of Total Amount (inclusive of all Taxes) and having service support system at Agartala.**

Supplementary information, if required, may be asked at the time of finalization of AMC.

Sealed quotations along with all relevant enclosures and document should reach this office positively by **20/11/2017(upto 5PM)**. Quotation will be opened on 22/11/2017 at 5.30PM in the chamber of Sr. AO/Record. Interested parties may attend on the day of opening of quotations sharp at 5.30PM.

Sr. Accounts Officer/Rec.
O/o the Accountant General (A&E), Tripura, Agartala.