



महालेखाकार का कार्यालय (लेखा एवं हक), त्रिपुरा, अगरतला

OFFICE OF THE ACCOUNTANT GENERAL (A&E), TRIPURA, AGARTALA

सत्यमेव जयते

टेलीफोन नं.: 0381-235 3905

फैक्स नं.: 0381-235 0103

NO. Rec/A&E/Old Record/2011-19/69

Dated :-16/05/2018

To
The Sr. Accounts Officer/IT
O/o The Accountant General(A&E),
Tripura, Agartala.

Subject :- Request to launch in official website for Tender Notice for disposal of old vouchers/waste papers.

Sir,

It is for information that expression of interest is invited from bonafide suppliers of waste paper to the Paper Mills for selling of some obsolete forms & old vouchers etc. Details of the same will be available in the website of this office www.agtripura.nic.in as per terms & conditions.

NOTICE

Sealed quotations are hereby invited from the bonafide suppliers of waste paper to the Paper Mills for selling of some obsolete forms & old vouchers, The old vouchers etc. will be disposed off to the selected quotationer on the following conditions :

CONDITIONS:-

- (a) An undertaking is to be submitted along with quotation to the effect that on receipt of delivery of old papers, he/she will supply these old records to Paper Mills only and will not be utilized for publicity or otherwise.
(b) A certificate to be submitted along with the quotation to that effect that he/she is an entitled/ authorized supplier of the paper mill or he/she is supplying old paper to paper mill through an enlisted supplier of a paper mill.
- All vouchers to be disposed off shall have to be torned into pieces and straw board to be detached by the successful renderer before weighing and taking delivery in presence of entrusted officers of this office. Straw board shall not be disposed off.
- Weight-both, pre and post load to be done by the weighbridge at the cost of the successful tenderer in presence of the officers to be entrusted with the job and to their satisfaction.

4. Payment in full is to be made in Banker Cheque/Bank draft in favour of Accounts Officer/Admn, Office of the Accountant General (A&E), Tripura, Agartala before taking delivery of the old records.
5. If any dispute arises during actual disposal and during the process of tender finalization, the decision of this office will be final.
6. The undersigned reserves the right to cancel the disposal order without assigning any reason at any time.
7. Security money of Rs. 20,000/- (Rupees Twenty thousand) only through "Deposit at call" in favour of Accounts Officer/Admn., Office of the Accountant General(A&E), Tripura, Agartala have to be deposited to this office along with the quotation. Rs. 10,000/- (Rupees Ten thousand) only of the security money of the successful bidder awarded for contract will be adjusted with the final/full payment. Balance Rs.10,000/- (Rupees Ten thousand) only will be released on submission of the "Pulping Certificate" from the respective paper mill by the successful bidder and after finalization of the total process of disposal of old papers. No interest will be paid on the security money.
8. Delivery should be taken within 20(Twenty) days from the date of receipt of the order. In case, the selected bidder does not lift the goods within the stipulated period, the bid security deposit shall be forfeited and action will be initiated for re-sale of the goods in question.
9. The rate will remain valid for 1(One) year from the date of disposal order.
10. Sealed quotation to be superscribed with the words "QUOTATION FOR SALE OF OBSOLETE FORMS AND OLD VOUCHERS". The postal address and Telephone Number to be mentioned on the cover of the quotation.
11. The interested bidder may visit our office at any working day within the period from 11.00 am to 4.00 pm to assess the quantity of the goods before submission of the quotation.
12. Interested person may submit the sealed quotation mentioning rate per Kg of papers/old vouchers/forms along with the required certificate/documents to the Sr. Accounts Officer/Record, O/O The Accountant General (A&E), Tripura, Agartala on or before 4 pm of 29/05/2018 and quotations shall be opened at 4 pm on 30/05/2018(if found suitable). Late bids i.e bids received after the specified date and time of receipt will not be considered.
13. Quotation submitted without required documents, certificates and security money shall not be taken into consideration.


Accounts Officer/Admn.

लेखा अधिकारी / प्र.
Accounts Officer/Admn.
महालेखाकार का कार्यालय (ले० ब० ह०)
O/o. the Accountant General (A&E)
त्रिपुरा, अगरतला
Tripura, Agartala.